

MOUNTAINSEED ANALYTICS MARKET INSIGHTS

Accurate, Relevant, Real-Time Data



USER LOG-IN GUIDE

LOG-IN INSTRUCTIONS FOR FIRST-TIME USERS (OR ACCOUNT RESETS)

Step 1: Receive welcome email from:
Mountainseed Support at
support@mountainseedapp.com

Step 2: Create a new username and password

Step 3: Bookmark new site:
<https://auth.mountainseedapp.com>

Notes:

Username should be your email address.

For security purposes, the link will expire in 2 weeks.

Minimum password length is 8 characters and must contain:

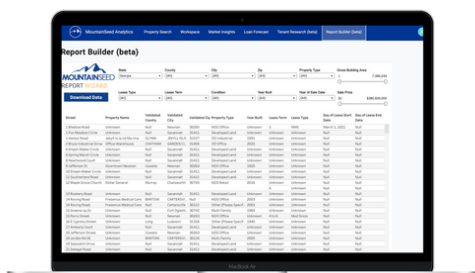
- 1 uppercase letter
- 1 lowercase letter
- 1 special character
- 1 number

To reset:

Option 1: Click “[Forgot password?](#)” or

Option 2: Contact [Customer Success](#) to reset password

Report Builder (beta)



QUICK OVERVIEW: FEATURES & HIGHLIGHTS

- Homepage / Dashboard
 - Search by location, property type, year built, & square footage.
- Top Menu / Navigation Bar
 - **Property Search** — sort, filter, and save property searches in workspace.
 - **Workspace** — build custom views to save or export properties.
 - **Market Insights** — explore dashboard charts and graphs, use table view.
 - **Loan Forecast** — view loan data using bank size, location, loan size & more.
 - **Tenant Research (beta)** — sort, filter, and search by state, county, or zip code to discover rent/psf, compare rents by location, property/tenant type, and building age.
 - **Report Builder (beta)** — build custom reports, filter by over 10 variables to search property types, and download reports in an Excel or CSV file format.

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HOW TO BUILD OR RUN A REPORT

Step 1: Select "**Report Builder (beta)**" from the top menu/navigation bar.

Step 2: Click on the drop-down arrow beside each filter option to select your variable(s).

- State
- County
- City
- Zip Code
- Property Type
- Lease Type
- Lease Term
- Condition
- Year Built
- Year of Sale Date

Note: Some variables will allow you to choose multiple options.

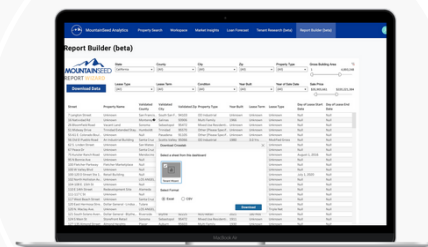
Step 3: Use sliding scale to adjust "**Gross Building Area**" (square footage) and "**Sale Price**" to build a customized search range based on your needs.

Step 4: Click "**Download Data**" to download the report.

Step 5: Select format of file: Excel or CSV.

Step 6: Click "**Download**" button and file will automatically download in the format selected.

Report Builder Dashboard



Download Crosstab to Select Format
(Pop-Up Window)

Sample Excel & CSV Reports

